

**MINUTES OF THE REGULAR MEETING
COMMON COUNCIL
May 28, 2019**

The Common Council of the City of Rensselaer met on May 28, 2019 in regular session in Council Chambers of City Hall. Mayor Stephen Wood called the meeting to order at 6:00 p.m. followed by invocation offered by Council Member Scott Barton and the Pledge of Allegiance.

Answering roll call were: Mayor Stephen Wood; Clerk-Treasurer Frieda Bretzinger; Council Members Scott Barton, Bill Hollerman, Rick Odle; George Cover, Ernest Watson, Jr; City Attorney Mike Riley; Park Supt. Joe Effinger; Cemetery Supt. Kevin Cochran, Building Commissioner and Fire Chief Kenny Haun; Police Chief Matt Anderson; Gas Supt. Carol Lockridge; Electric Plant Supt. Claude Grow; Street Supt. Andy Daniels, Project Coordinator Jerry Lockridge; Nick Fiala with the Rensselaer Republican. Absent were: Utility Office Manager Heather Smart; Electric Manager of Operations Steve Miller; Electric Lead Line Foreman Lenny Larson.

Also in attendance were: Robert Schenk with Rensselaer Adventures, Randy Denton, Judy Standish.

The minutes of the May 13, 2019 council meeting were presented. There was a motion by Hollerman and second by Odle to approve the minutes as presented. The motion passed unanimously.

Citizen Comments and Presentation of Petitions: Judy Standish said there was a tree cut down in an empty lot two years ago. Last month they added some building material to the lot. She wants to know if there's anything the city can do. Wood said he reported it to Haun. Haun said he didn't know of any law that prohibited fire wood. She said this isn't firewood. Wood asked Anderson to get together with Haun and send the owner a letter. She said the address is 910 N. Scott Street.

Little Cousin Jasper Festival Street Closing Request: Bretzinger requested the following street closings for the Little Cousin Jasper Festival to be held September 6th, 7th and 8th of this year.

FOR THE FESTIVAL: Harrison Street, from Van Rensselaer Street to Cullen Street from 12:00 p.m. Thursday, September 5th to Sunday, 6:00 p.m. September 8th. Van Rensselaer Street, from Washington Street to Harrison Street from 6:00 a.m. Friday, September 6th to 6:00 p.m. Sunday, September 8th.

FOR THE CAR SHOW: Harrison Street, from Cullen Street to Weston Street (will not block the police department) and Weston Street from Washington Street to Harrison Street from 6:00 a.m. to 10:00 p.m. on Saturday, September 7th.

FOR THE 5K RUN: The west half of Van Rensselaer Street from Harrison Street to Grace Street from 7:00 a.m. to 10:00 a.m. Saturday, September 7th. Van Rensselaer Street and Grace Street intersection from 7:00 a.m. to 10:00 a.m. on Saturday, September 7th.

There was a motion by Cover, second by Barton, to approve the request. The motion passed unanimously.

Resolution 11-2019, Transfer of Funds: Bretzinger said this resolution is a transfer of \$2,000.00 within the Building Department, \$42,846.00 within the EDIT Fund, \$83,600 within the LOIT Special Distribution Fund and \$166,000.00 within the CCD Fund. There was a motion by Barton, second by Hollerman, to approve Resolution 11-2019. The motion passed unanimously.

Wellhead Protection Plan Update: Lockridge presented a proposal from Peerless-Midwest for professional services for Phase II Wellhead Protection 5-Year Update. This includes delineation update with the addition of Well #8 which will include a production well modeled pumping rates, geologic cross section, area significant groundwater withdrawal facilities and pumping rates, appropriate geologic mapping and discussions of the conceptual model development, model calibration and sensitivity analysis, particle tracking and a report to IDEM. This service will be billed on a time and materials basis with a not-to-exceed cost of \$14,300. A Management and Contingency Plan Development will be reviewed and the tasks of updated maps with current aerial photographs, update the potential contaminant source inventory tables and maps, provide updated land use maps, review management tasks completed and update if needed, update the contingency plan, update property owner information and notify where required and prepare the five year update letter report and application and submit the documentation to IDEM for approval. This will be billed on a time and materials basis with a not-to-exceed cost of \$13,500.00. There was a motion by Hollerman, second by Odle, to approve the proposal. The motion passed unanimously.

Permission to Purchase Lawn Mower for Cemetery: Cochran is wanting to get quotes for a new lawn mower. There was a motion by Cover, second by Odle, to give permission to get quotes. The motion passed unanimously.

Cemetery Deed Request: Bretzinger presented a cemetery deed request for Eileen Davenport. There was a motion by Barton, second by Watson, to approve the request. The motion passed unanimously.

Public Relations Request: Wood had a request for a plant for an employee for \$50.00 to be paid from the Public Relations Fund. There was a motion by Odle, second by Watson, to approve the request. The motion passed unanimously.

Splitting Survey and Legal Description: Riley said he made a mistake and forgot to put in the paperwork that the city and Mark O'Brien will split the cost of the survey and legal description for the O'Brien property. There was a motion by Cover, second by Odle, to pay half of the cost of the survey and legal description. The motion passed unanimously.

Credit Card Activity Log Approval: Wood asked permission to sign the credit card activity log. There was a motion by Odle, second by Watson, to allow the mayor to sign the activity log. The motion passed unanimously.

Administrative Comments:

Barton thanked the employees and volunteers for the hard work during clean-up week.

Bretzinger had nothing.

Cover asked why the SR 114 barricade for the road closure is located where it is. It is a dumb place to have the sign. He said the barricade isn't even needed as there's another one just down the road. **Watson** said it is not the state; it is under contract and is not the state.

Hollerman had nothing.

Odle had nothing.

Watson asked that since we were remodeling if we could move the servers to the map room. **Wood** said that would be an Eric question. He said now the server is in the utility office and he would like to see it moved and in a locked room.

Wood had nothing.

Claims Approval: The claims were presented for payment. There was a motion by **Watson**, second by **Odle**, to approve the claims. The motion passed unanimously.

Superintendents Reports:

Building Dept.: Haun mentioned that the Redevelopment Commission will meet on June 6, 2019 at 1:00 p.m. to meet the new Indiana Code requiring this annual meeting and inviting all taxing units that have territory within our allocation area.

Cemetery Dept.: Cochran had nothing.

Electric Dept.: Grow said they are generating today.

Fire Dept.: Haun asked **Odle** and **Watson** to meet Thursday at 2:30 on cancer policy.

Gas Dept.: Lockridge had nothing.

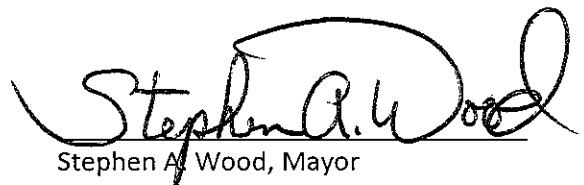
Legal Dept.: Riley had nothing.

Park Dept.: Effinger said the park board and corporation will meet Monday, June 3 at 6:00 p.m. in city hall.

Police Dept.: Anderson said there is a meeting with the county on new software for dispatch on June 12th at 6:00. The board offered **Mason Walker** the police officer opening.

Street, Sanitation, Sewage and Water Dept.: Daniels said they are working on picking up brush. **Lockridge** had nothing.

There being nothing more to come before council, there was a motion by **Barton**, second by **Odle**, to adjourn. The motion passed unanimously and the meeting was adjourned at 6:30 p.m.


Stephen A. Wood, Mayor

Attest:


Frieda Bretzinger, Clerk-Treasurer