

**MINUTES OF THE REGULAR MEETING
BOARD OF PUBLIC WORKS AND SAFETY
September 13, 2021**

The Board of Public Works and Safety of the City of Rensselaer met on September 13, 2021 in regular session in Council Chambers of City Hall. President Stephen Wood called the meeting to order at 5:30 p.m.

Answering roll call were: President Stephen Wood; Secretary Frieda Bretzinger; Board Members Rick Odle and Ernest Watson, Jr.; Fire Chief Kenny Haun; Street Supt. Andy Daniels; Project Coordinator Jerry Lockridge. Police Chief Matt Anderson and City Attorney Jacob Ahler arrived after roll call.

Also present: Andrew Robarge with Commonwealth Engineers; Gas Supt. Carol Lockridge; Robert Schenk with Rensselaer Adventures.

The minutes of the August 9, 2021 board meeting were presented for approval. There was a motion by Wood, second by Odle, to approve the minutes as presented. The motion passed unanimously.

Rensselaer Police Department Promotion Request: Anderson requested a promotion request for John Davis, from Corporal to Sergeant effective September 12, 2021. There was a motion by Wood, second by Odle, to approve the promotion retroactive to September 12, 2021. The motion passed unanimously.

Ahler Invoice: Ahler presented an invoice in the amount of \$297.50 for the Main Lift Station and Unsewered Areas Project. There was a motion by Odle, second by Watson, to approve payment. The motion passed unanimously.

Bertsch-Frank Invoice: Ahler said this is for the land surveying of property for the main lift station. The amount is \$2,500.00. There was a motion by Wood, second by Odle, to approve payment. The motion passed unanimously.


Commonwealth Invoices: Lockridge said the Water Main and Storage Tank Project claim is for the design. There was a motion by Watson, second by Wood, to pay \$3,804.48. The motion passed unanimously. Lockridge said the next invoice is for the Main Lift Station and Unsewered Areas Project and this brings the design portion of the project to 100% complete. There was a motion by Odle, second by Watson, to approve payment of \$4,841.50. The motion passed unanimously.

Permission to Bid Main Lift Station and Unsewered Areas Project. Robarge said they have sent the appropriate paperwork for the project to Rural Development and they have approved moving forward with bidding. The schedule he has come up with is holding a pre-bid conference on September 28th at 10:00 a.m. and bid opening on October 25th with bids due by 4:00 p.m. and opening at 5:00 p.m. at which time they will be taken under advisement. There was a motion by Wood, second by Odle, to approve the dates described by Robarge and proceed with advertisement. The motion passed unanimously.

There being nothing more to come before the board, there was a motion by Wood, second by Watson, to adjourn. The motion passed unanimously and the meeting adjourned at 5:45 p.m.


Stephen A. Wood, President

Attest:


Frieda Bretzinger, Secretary